

BEAULIEU PARISH COUNCIL
MINUTES OF MEETING ON THURSDAY 21st DECEMBER 2017
AT BEAULIEU VILLAGE HALL

PRESENT

Cllr. F. Norris (Chairman), Cllr. P. Fairweather (Vice Chairman), Cllr. S. Steele, Cllr. L. Shanks, Cllr. C. Knight, Cllr. S. Blastock, Cllr. S. Gibbs, Cllr. M. Grindrod

APOLOGIES

Cllr. K. Mans, Mr. A. Mills

IN ATTENDANCE

PC Jason Eastwood, PCSO Sam Harrington, Mrs. E. Schofield, Mrs. N. Deering (Clerk)

1483. **MINUTES OF LAST MEETING**

Proposed: Cllr. Fairweather Seconded: Cllr. Shanks

1484. **MATTERS ARISING**

1456 Cllr. Norris said tree surgeons have been to Whitehall and all seems to be well with the lighting of the pavement in the High Street.

1479. Cllr. Steele said our section of the Coastal Path should be mapped by mid-end February, one year late.

1482. Cllr. Shanks said the school and the Beaulieu Estate now have their vine. Cllr. Norris said these were vines given by our twinning village in France.

1485. **DECLARATIONS OF INTEREST**

Cllr. Norris said we have three planning applications.

Cllr. Knight and Cllr. Fairweather declared an interest.

1486. **PUBLIC PARTICIPATION**

None

1487. **POLICE LIAISON**

PC Jason Eastwood and PCSO Sam Harrington were present. PC Eastwood said things good in Beaulieu. Few weeks ago had a spate of burglaries, Beaulieu targeted and burglar locked up. Said when we have a burglar we put them in a car and drive them around, as often under the influence of something and will not remember entirely where they have burgled. So drive around and they point out properties. 5/6 were identified in Beaulieu and some were never reported, generally holiday homes. These were only discovered 2/3 days or a couple of weeks after the event and ignored. Would like to encourage those with holiday homes/second homes in the area, if they are burgled, to let us know straight away, as we may lose significant evidence, ie DNA fingerprints etc, which will link burglaries in or identify the subject sooner and get them behind bars quicker. Said crime is low. Brockenhurst is being hit at the moment, so we are focusing there. Would like to say thank you for the CCTV it has been very useful to us. Cllr. Norris said that is very good and we are extremely happy to share images of our CCTV with yourselves and believe under the new Data Protection Act, which comes into force in May, we have to have a written agreement with you, that you have access to images. Asked who we contact and how we do this. PC Eastwood

said there are details on the website about sharing protocol, but said he will forward details to the clerk. Cllr. Norris said we have to become compliant and pleased our thoughts on having CCTV are correct, as not everyone was onboard with it initially. It is good that there have been some results. PC Eastwood said he tried to convince Brockenhurst to go that way, and they have not and it is continually being targeted. They have cars being broken into, assaults etc and we have no further means of enquiry and its written off straight away. With CCTV it is another means of enquiry and at least we can do something. Cllr. Norris said you know that Cllr. Fairweather is the Data Controller and said it is all for our mutual benefit. Cllr. Steele said a couple of weeks ago we had two individuals on motorbikes roaring up and down Dock Lane and wondered if they had been reported. PC Eastwood said they were aware and said they find a lane and ride up and down it. Said we turf them off Beaulieu Heath quite regularly and it is just joy riding. Said if you can try and get reg. plates, or even half a reg plate, any info is useful, as we get lots of info from around the forest and can match up info and half reg plates. Cllr. Norris asked if they were still running a beat office in the paper shop. PC Eastwood confirmed they were.

1488. **HAMPSHIRE COUNTY COUNCIL'S REPRESENTATIVES REPORT**

Cllr. Mans sent apologies

1489. **NEW FOREST DISTRICT COUNCILS REPRESENTATIVES REPORT**

Cllr. Norris said we have not heard from Cllr. Harris, he maybe delayed at another meeting. Said Cllr. Harris had told him he is now the portfolio holder for broadband in the forest, which is going to be extremely useful to us. He intends to hold HCC and BT Open Reach to account. Cllr. Steele said our Chairman was put forward for one of the NFDC Chairman's Awards, and was duly awarded. Cllr. Harris met our Chairman and said this is truly, richly deserved. Think it is great and we should all congratulate him. Cllr. Norris said it is very kind of you and done in front of the full council and it was interesting who they awarded. Said he accepted the award on behalf of others and some people have done a lot for this PC over the years. Cllr. Steele said it was for work in the community, church warden etc.

1490. **PLANNING**

17/00951 LBC and 17/09950 – Spence House, Dock Lane

Cllr. Steele said this was built by Sir Basil Spence in the late 50's. Application is for replacement windows. Cllr. Norris said the existing windows are not fit for purpose and Conservation officer has no objections. Feels we will grant permission, No. 1 as we feel it makes a contribution to an iconic building. All councillors in favour.

17/00814 – Hilltop House, Palace Lane

Revised plan for single storey conservatory.

Cllr. Norris feels the new plan is still not right and thinks architect should speak to the NPA. Conservatory looks urban on a Grade 2 listed building. The planning officer is saying the heritage statement is incomplete, so why was it validated. Refuse permission, No. 2.

17/09966 – Hatteras, Furzey Lane

Did not quite understand what they want to do, but when we did a site visit,

it became more apparent, they are compliant. The house is not of outstanding architectural interest or merit, just if it would impact on their neighbours. Said the inside of the garage looks like a gym, but NP said as long as it looks like a garage on the outside they are happy. Cllr. Steele phoned NPA about habitable space regarding the integral garage and a discrepancy on space. Decided to support application, No. 1. All councillors in favour.

1491. **PARKING**

Cllr. Norris said there has been a response from NPA. Cllr. Gibbs said they have problem with moving the consent for the house, asked if we can work around this? Cllr. Norris said Cllr. Steele and myself saw Lord Montagu and I asked him what his view on the response was and he felt optimistic that he would with a bit of work, be able to get the house relocated at Harlicks Hill. No problem with the car park, everyone onboard with that. Said he will pursue it with NPA, feels from reading it, if I go and plant trees in mitigation, they will probably agree to it. Cllr. Norris said it is unfortunate that it will delay things as everything else in place. Cllr. Gibbs said there must be a half way house where we can wait for planning in Harlicks field and give us that space, or some of it. Cllr. Norris said that Mrs. Pearson has said we are not getting one without the other. Cllr. Steele feels that Lord Montagu realises the situation in the village and that something must be done. Cllr. Gibbs asked if there is anything we can do? Cllr. Norris said that Cllr. Steele and myself lobbied him. Cllr. Shanks mentioned the Montagu Arms trying to find more parking spaces and RWD parking at the Motor Museum, has anything been done? Said moving RWD is something that could be done very quickly. It is six months since we discussed this and we are no further. Said RWD do want to help the community. Cllr. Steele feels the Abbey wall would be ideal, which would be good for RWD, walking from the Motor Museum is slightly unreasonable. Cllr. Norris agrees we need to push that and will email Mrs. Pearson and ask where we are. Cllr. Gibbs will contact James Hiley-Jones and ask him about staff car parking. Cllr. Shanks said they had mentioned about parking in the kitchen garden, but quite hard to do as they work shifts and would need to shuffle cars about when one shift ended. She said there is also a strip of land as you face the garage, on the left by mill pond. Cllr. Gibbs said that is being used by the garage to display vehicles. Cllr. Grindrod says they use that to get right round.

1492. **CCTV AND DATA PROTECTION REGULATION**

Cllr. Fairweather said he has ordered the stickers for the shops and awaiting delivery. When we hand them out we want them to know it is from the PC. Cllr. Norris said with data protection becoming an issue for us, it is good we have linked with police and they will get in touch with the clerk, so we have a written agreement with them. Cllr. Norris said anyone's whose image has been captured on CCTV has a right to see it. Said on our website it says something like 'we would only release images to the police and that people could not ask to view'. In fact we cannot do that, have not said they cannot, but you would have to know. Laws changed. Said someone could ask Cllr. Fairweather and say I was involved in a road accident and I know it was captured on your CCTV and I want to look at it. Said the best way to deal with it, is get them to complete the form and they

have to prove who they are and easier rather than printing off hard copies, is to invite them to your computer and let them see the footage. They can only see the footage that involves that incident, nothing else. Other problem is if there are other people in the picture that you are showing, you have to blank others out, and we do not want to spend hours and hours doing this. Cllr. Gibbs said cannot we outsource this to someone else. Cllr. Steele suggested the police. Cllr. Norris said we have suggested they dial 101. Said if images are going to be released, it has to be the police. Said if they make a proper SARS request we have to show them the image. Cllr. Shanks said if they do not know the exact time it could take hours. Cllr. Norris said they need to tell us the time. Said the data act is still being written in parliament and been lobbied by small PC's to say do we really have to have a data protection officer. Cllr. Grindrod said the legal dept at NFDC say by May 2018 we have to have a data protection officer in place, which cannot be any of us, has to be someone who is not a councilor or a clerk. Ideal was we actually ask another councils clerk to do us and we do them. Said they have to be qualified, trained in data protection for four years. Cllr. Norris feels we will get consultants setting up in data protection and then engage their services. Structure is you have a Data Protection Officer and have a Data Processor, which is the Clerk, but arguments saying clerks cannot be, as they do not take decisions. In February more legislation coming out and it may make it easier for smaller authorities. We asked NFDC why they cannot be the Data Protection Officer for all councils in the forest and they said we are not set up to do that. Cllr. Grindrod feels we need to keep as little data as possible, need to know what data we have and someone needs to audit us once a year. Needs to be secure and locked. Cllr. Norris said the only real data we have is CCTV and computer. Cllr. Grindrod said there is no data on the computer. Cllr. Norris said when you read other parish minutes they do not mention names, just a parishioner said. Said members of the public who visit here should not have their names recorded. Cllr. Grindrod said they are talking about personal data, which we do not need to know. We only need to keep the Clerks data. Cllr. Norris said this is on going. Cllr. Steele said Mrs. Schofield does data protection, she could become our Data Protection Officer. Cllr. Norris said we will get more info in February and it will be force able. Main thing is we have a controller for our CCTV and have a policy document in place, which are two of the things you have to do and we are aware of releasing images and have to be very very careful. Said far better the police come and look at CCTV, but you will get residents who have a problem in the High Street and will want to see images. Cllr. Grindrod mentioned invoices, where do we keep ours? Said they should be in a locked cabinet and how long do we keep them for? Cllr. Fairweather said it is 7 years. Cllr. Norris said we have to be seen to exercise a duty of care and thanked Cllr. Grindrod for accompanying him on the course.

1493. **BROADBAND**

Cllr. Gibbs said Simon White and himself have been trying to contact Harriet from HCC, but cannot get a number for her. She is the HCC person for broadband in the community and she has said the cabinet we have in the middle of Beaulieu is not going to be upgraded until at least 2019. Said we

have two choices, we make a lot of noise to the CC as a PC and get parishioners to do the same or we pay for it. To upgrade the cabinet is approx. £30,000. Said Simon White and I are meeting soon. Said if we want to do it we can through the village community BT Open Reach website. We just put in an application and say what we want to do and they will do a search and tell us how much it will cost, then it would be divided among the households. Cllr. Norris said what is more important is that we establish, and perhaps the community does this rather than the PC, is you submit all postcodes who want to subscribe and see if we are eligible for any of the money HCC has. Said it is still on the website. Asked Cllr. Gibbs if he knows someone called Shaun Dale at Open Reach. Cllr. Gibbs said he has spoken to him once. Cllr. Norris said keep the pressure up there. Cllr. Gibbs said when he spoke to him he said at the end of the day HCC will tell him where to go and spend the money, its not Open Reach. Cllr. Norris said we need to keep that line of communication open. Also do not forget Cllr. Harris is not here tonight and he would have something to say about broadband. You will have heard the news that the conservative government have said that by 2020 everyone has got to have decent broadband of at least 10mb to the house. Presume this is now government policy. Said going and spending a lot of money on something which might get resolved if we are patient. Cllr. Gibbs agreed. Said you get bounced between HCC and Open Reach. Cllr. Norris said it would be interesting idea if you got some people together and all put their postcodes down on the spreadsheet and lodge it with superfast broadband and see if they come back and say 'yes there is money allocated to you'. Said it is £30,000 for cabinet and capped at £1,300 per house. Said it is going to cost you £5,000 to have broadband to your house. Think it is good there is another initiative in the village and the more pressure you can keep up and asking questions all the time and rattling that Beaulieu is here and we want it. Said I have an employee who lives in Holbury and she brings her laptop into work and they have high speed broadband in Holbury, but in Beaulieu it is faster. Cllr. Gibbs says it depends on what technology you have. Cllr. Norris said he has emailed Shaun Dale, but will work with Cllr. Harris. Thinks we should work together. Cllr. Steele said Cllr. Harris is proving useful and we should take his advice as he does get things done. Said at least we are trying to do something and good others are doing something.

1494. **TRAFFIC MANAGEMENT**

Cllr. Norris said there will be a presentation at the next PC meeting regarding Mark Norman's problems and other residents in Palace Lane. They are asking for help in trying to calm the traffic in the area, suggesting we do to 30mph throughout the whole of the parish and drops to 20mph in Beaulieu village and probably some of Palace Lane. Said we have received 6 letters from residents. Suggest you study the letter as to what he wants. Cllr. Gibbs asked where Mr. Norman lives and Cllr. Norris said 'Three Dials', opposite Norris' entrance. Cllr. Blastock asked where the window was located that had the stone through it. Cllr. Norris said ground floor level, but he has had one upstairs also. Cllr. Fairweather said opposite the speed control post. Cllr. Steele said he does not help himself by not having a proper fence. Cllr. Blastock said on that road it is pretty clear and must have been a big stone that went through there to have broken that window,

entrance. Cllr. Gibbs said we have had this discussion before to make Beaulieu a 20mph zone and it has huge implications, involving everyone and almost impossible. Cllr. Norris said you have to tell them that. Cllr. Blastock asked if Mrs. Norman will be attending the meeting as she came to the Residents Association meeting where she complained about the speeds and the events entrance. Said she wants the opening of the gates to be put back. She says if they say the gates will open at 9am, then exhibitors arrive at 8. Cllr. Grindrod said whatever we do on that stretch of road, we need to do throughout the village. Tractors come through the village very fast. Cllr. Grindrod said cannot we write to the farmers? Agreed it was dangerous. Cllr. Norris said they are going to petition HCC and they may come up with some brilliant ideas.

1495. **NEW FOREST CONSULTATIVE PANEL MEETING – 7TH DECMEBER**

Cllr. Blastock said it was a very long meeting and touched on lots of subjects, but will tell you briefly what affects us. Cycling events, there has been an awful lot of complaints and they would like these events to take place at Moors Valley and get them off the road here. Do not know how this will work, but it is an idea that came up. Aware these events are becoming more often and more bikes. Brought up that the forest is not a recreation ground. As the bird nesting season is over they are looking to do quite a large amount of removal of rhododendrons. Commoners have complained about lost of lawn, this will be restored in time. Have a 200 year plan of the forest, broken down into 25 year spans. They will be reseeded with heather. They have said the spreading room for the coastal path is ridiculous. The Ramblers Association are demanding parking, but they were told there has never been and never will be, they are disgusted about this. Said this has not been thought through at all about where everyone will park. Cllr. Steele said in the act there is no facility for car parking and no money available. Cllr. Norris thanked Cllr. Blastock for attending the meeting. Cllr. Blastock said unfortunately they take so long to do the minutes on the meetings, nearly 3 months, it is then out of date.

1496. **CORRESPONDENCE**

Cllr. Norris said I emailed all councilors regarding communication from Beaulieu Village Hall Trust. Asked Cllr. Fairweather, as a Trustee if he had anything to say, but replied he knows no more. Cllr. Norris says it appears they have discovered underneath the hall, or land tenanted by the Cooke-Hurle's a septic tank which is discharging into the mains. Worried about the Environment Agency hearing about this, and also about other properties connecting up to this drain. Cllr. Steele said the tank has never been emptied. Cllr. Norris said they are breaking the law. Cllr. Steele said also the drain by kitchen drains into it and is an illegal drain. Said the company who did the drains went broke, so feels it was never properly finished. Cllr. Norris said it is going to cost £4,500 + VAT. Said we do support the village hall on various occasions with money. Said the BVHT does have reserves. Said if we were to be asked to help, can I take a sounding on what our thoughts are. Cllr. Grindrod said we need to know what money they have but also feels they have plenty in reserve. Cllr. Steele said we are basically a user of the hall, like the Scottish dancers, we just rent the space. Cllr. Gibbs said

Cllr. Norris is asking out of the coffers we have, would we put money towards the £4,500 as it is for the benefit of the community. We should make it clear to them that it is not our responsibility. Cllr. Gibbs asked where the tank was and Cllr. Norris said the cover is on the piece of grass by the fence, as you walk up to the High Street. Cllr. Gibbs asked why don't they empty it? Cllr. Norris said it seems that Steve Green is saying they have to investigate a connection to a domestic drain that comes from the Deli and does not know if other High Street drains also join this flow. Said then that would be the Estate. Cllr. Gibbs said he knows each property is responsible for its own waste and how it gets to the tank. Cllr. Norris said the property owner is the Estate. Says we don't have a responsibility, but feel we would want to help them. Said we can invite Steve Green to come and talk to us.

Email from the Estate re problem with rats in the village and asking for our help. Cllr. Norris said it seems to be the west side, lower down the High Street. Quite a lot of rats seen in the day, which means you have a problem. Does suggest to me that they are getting food from somewhere, or you would not be able to support a high population. Asked what the council wants to do about it. Spoke to one or two people. Whitehall say they do not have any rats. Spoke to cousin at Malt House and he feels they are almost getting into his house. Tim is quite concerned as seen them about the yard. Said a parishioner is feeding the swans and the Estate have spoken to him. Apparently still feeding them, but throwing the bread in the river. Cllr. Steele said there is often bread around the village hall. Cllr. Norris said should we write a general letter and send out and ask about their food waste. Cllr. Steele said the school put food waste in the bins on the corner, so that's a problem. Cllr. Blastock feels the food the parishioner is feeding the swans is not the problem, as after the swans, ducks and moorhens have fed, there is nothing left, so the problem must be with what people are leaving out. Cllr. Norris said Carl from the Estate is no longer putting bait down, as says it is pointless. Said in January we will send out a letter just saying we are concerned. We could contact NFDC, but this would incur a charge. Cllr. Fairweather said are all the commercial premises who are producing food waste baited? Cllr. Norris said we did a survey and everyone seemed to have something in place. Said back of the Montagu Arms they have chickens, so probably rats there. Cllr. Gibbs said not seen any around his area. Cllr. Fairweather said maybe find out what food waste collection is in place. Are people putting it out with general waste, which can take a week, or do they store it. What is the new coffee shop doing about waste storage.

NFDC – Communication re protocol in the event of a Royal death. Circulated the email. Think other than flag flying, do not think there is anything else. Cllr. Steele said she has returned the form saying flag dipping and allowing flowers to be laid around the flagpole. Will keep the details.

CGT – Have been awarded £400 for defib training.

Lloyds Bank – 17th November - £15,204.65

HM Revenue & Customs- Tax code

1497. **CHEQUE SIGNING**

Clerks Salary - £741.36

PAYE - £8.64

BVHT - £36.00

Postage Stamps - £13.44

Proposed : Cllr. Blastock

Seconded: Cllr. Fairweather

1498. **QUESTION TIME**

Cllr. Gibbs said at the Residents Association meeting they asked if we have a village plan. Answered yes, but when did we last update it and do you think we ought to update it again? Cllr. Norris said what is interesting is on the village plan, a lot of the names allocated certain tasks and have never done it, are on the committee of the Residents Association. Cllr. Gibbs said as a PC we are responsible for the plan, said you have a point but feel we should look at the plan, as it is a legal requirement for us to do this and update it. Mentioned marquee and at Residents Association meeting got agreement and spoke to Peter Melhuish. Said they are prepared to put money towards it to replace the existing one. Neil McGregor has kindly agreed that we will go and look at a new marquee. We need one that can be put up and down easily, as that is the key issue. The Estate have a maintenance team who could be hired to put up and down. Cost of marquee approx. £4,000 + VAT. Half from Residents Association and other half from different associations, which could include PC, Music at Abbey, as well as hiring it out to people within the parish for a sum of money. Need to review this and decide what input the PC wants to put in. Cllr. Norris said this is excellent and progress. Said there was also a proposal that a road trailer was purchased. Cllr. Gibbs said Neil McGregor donated one, whether that one can be used for the new marquee or if we need to purchase a new one.

Cllr. Steele said re the Twinning Garden. There is a major event happening this summer and the Chairman of the Twinning Association has asked if with their help we would consider doing the gravel. It is compacted and mossy. The Twinning Garden gets an award from CGT and said they are happy to get the gravel done and possibly repositioning of the flagpole and some serious planting. Think the event is end of May. Said it is important the garden looks good. Said it is not looking its best, Mark has not put the time into it, which concerns Cllr. Shanks and myself. We need to get on top of this. Cllr. Norris said we need to talk to Andrew Rawlings about re positioning of flagpole, might be better to one side, said if on wall it is more prominent in the High Street and children less likely to run around it. Cllr. Gibbs asked what do you want the PC to do? Do you need a work party again? Cllr. Norris said I think we are all behind this and will need a little money from the PC. Cllr. Steele to pursue. Cllr. Shanks said the play ground is stressing her out, flower beds have stinging nettles and grass in them, and there are great dips in the chippings where the swings are, which just need raking. Said we keep putting chippings on it, but just needs raking weekly/ fortnightly. There are leaves and twigs all over the paths. Said after Christmas will be happy to go down and tidy up. Cllr. Gibbs said he would rake the chippings tomorrow. Feels we need a work party to do Twinning Garden and playground.

Cllr. Blastock said as asked she has looked in the salt bin at Bunkers Hill, and plenty of salt, plus empty beer bottles. We spoke about gritting, but it is not being

used and the other morning it was quite icy, as it does not get gritted. Said coming from the cemetery heading towards Lodge there is a pipe, which I believe is blocked and there is flooding all the way down the road and dangerous when icy. Cllr. Fairweather asked who is expected to put the salt out? Also mentioned Lodge Road near Ashenwood, part of the road has fallen into the stream. The crack is getting bigger and pulling the cones further and further out, making it difficult to get a car through. Said Boyds tractors have been stopped from going up and down there, but really dangerous. Clerk to write to Hampshire Highways. Cllr. Knight said there is water on the road at Beufre Farm. Mentioned again the condition of the road surface at top of High Street, but believes being done in January.

Cllr. Fairweather said have we an update on road surface as need to tell lorries and needs notice, as businesses will need to fix deliveries. Cllr. Norris said he only knows it is January. Clerk to write to Hampshire Highways.

Meeting closed at 8.25 p.m.

Date of Next Meeting - Thursday 18th January at 6.30p.m. in the Main Hall of the Village Hall.