

BEAULIEU PARISH COUNCIL
MINUTES OF MEETING ON THURSDAY 16TH FEBRUARY 2023 AT 6:30PM

PRESENT:

Cllr. P. Fairweather (Meeting Chairman), Cllr. M. Dolbear, Cllr. M. Grindrod, Cllr. C. Knight, Cllr. S. Reece, Cllr. E Schofield, Cllr. S. Steele, Cllr. N. Hubbard (part)

IN ATTENDANCE

Cllr. M. Harris (part), Cllr Mrs. R. Pearson, Mrs. A. Lewis (part), Mrs. N. Deering (Clerk)

Minute Ref			Action
2146	APOLOGIES	Cllr. K. Mans	
2147	CHAIRMAN'S OPENING REMARKS	The Chairman welcomed everyone to the meeting. Cllr. Fairweather to chair the meeting in Cllr. Hubbard's absence.	
2148	DECLARATIONS OF INTEREST	Cllr. Fairweather – Coronation arrangements and expected financial impact on or might have on his business.	
2149	MINUTES OF LAST MEETING	Cllr. Reece happy changes to be made to minutes. Approval of January Minutes Proposed: Cllr. Dolbear Seconded: Cllr. Reece Motion carried unanimously.	
2150	REPRESENTATIVES' REPORTS	HCC Chairman said received email from Cllr. Mans to say HCC are holding a meeting on Thursday to discuss council tax rise, expecting 5%. NFDC Cllr. Harris reported NFDC very busy at present. Said January saw the start of Business Support initiative with small business experts. 19 new businesses have received support in a number of areas including developing their business ideas. They receive support to help put the advice into action. Reported he visited Exxon at Fawley. They produce 1 in 5 litres of petrol sold = 20%. Have	

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		<p>7 ships in/out every day. A vital facility, very good operation, very secure. Cllr. Harris reported he will only be our representative for two further meetings, then Dan Poole will take over (subject to local elections).</p> <p>Police ‘Alert’ received and circulated. Mrs. Pearson said Mark Roberts is our new policeman, based at Lyndhurst. Cllr. Fairweather said we would contact him and ask if he could attend one of our parish meetings. Spoke to Mrs. Pearson about elections and the need for voters to have Photo ID. Cllr. Fairweather will send details and she will publicise in the Estate Newsletter.</p>	Cllr. Fairweather
2151	REPORT ON COUNCIL OPERATIONS	(Patrick to provide wording)	
2152	MAY 2023 COUNCIL ELECTIONS	Clerk circulated papers concerning the elections and went through the timetable. Clerk to circulate nomination papers when received. Agreed place to advertise election and also inviting candidates to apply – Website, notice board, Beaulieu Chat, Beaulieu Estate News, local societies, through doors, Dock Lane Residents Association (Cllr. Steele). Moonhills Lane Residents Association, Beaulieu Residents Association, Church News.	Clerk Clerk
2153	MATTERS ARISING	<ul style="list-style-type: none"> ROSPA – Cllr. Grindrod said we have a lack of bark. Cllr. Dolbear to arrange delivery of six bags. Looking at quotes for playground netting, have repaired with tape, needs a stronger tape. Quote of £1,400. Said if we source netting and ask the Estate if they could possibly fit. Said met Cllr. Fairweather in playground and talked about gaps in wood, but feels a few more years before action needs to be taken. Cllr. Hubbard joined meeting. Community Field – the tall monkey bars and the wooden climbing frame will cost £5,000 to make safe. Agreed to remove both. Tyres are dangerous and need removing. Cllr. Dolbear to quote. Estate quoted £420.00 to remove and make good. Matting needs looking at, low risk. 	Cllr. Dolbear

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		<ul style="list-style-type: none"> Netting between school and garden centre needs replacing, £220 for netting, need high steps and maybe Estate could help. Mrs. Pearson suggested an exercise for the Fire Brigade on Drill night. ROSPA report due in May. <p>Proposed: Cllr. Reece Seconded : Cllr. Steel Cllr. Dolbear abstained due to conflict of interest, otherwise motion carried unanimously.</p> <ul style="list-style-type: none"> HCC Grant Application – Clerk confirmed we received £500 from HCC and recorded our thanks for Cllr. Mans. CCTV – Police Funding Update – Cllr. Fairweather asked CSS cost for police to have access to camera, cost £50 + VAT. Police will not pay for access. Agreed BPC pay to set police up to use camera. <p>Proposed : Cllr. Hubbard Seconded: Cllr. Dolbear Motion carried unanimously.</p> <ul style="list-style-type: none"> Kings Coronation – village arrangements – Mrs. Lewis said a meeting was held on 28th January, everyone invited to attend. Agreed to hold a Street Party in the High Street 4 – 7pm on Bank Holiday Monday 8th May. Said spoken to traders and emailed them and had no comments back. Tea, cake, burgers and sausages will be available at minimum or no cost. This will be on a timed ticket basis, everyone sits down and when eaten someone else takes the seat. Road closure from 3pm. Lord Montagu to be asked to open it at 4pm. Cake competition and use cakes to feed guests. Fancy dress. Activities on school playground for children. Use chairs/tables from village hall. Use Beaulieu marquee. Use bunting previously used and ask Estate to put up. Funds raised will be donated to Honeypt Charity. Cllr. Steele said concerns raised as to are we holding it on the correct day, as High Street will be busy on a bank holiday Monday and community encouraged to do volunteering that day. Cllr. Hubbard said has also received concerns about holding it on Monday, why not Sunday and follow what the nation are doing? Mrs. Lewis said date cannot be changed. Cllr. Steele asked if Lord Montagu has views and she said it was a community decision. Cllr.Hubbard thanked Mrs. Lewis for her presentation and wished her every success on the day. 	Cllr. Fairweather

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		<ul style="list-style-type: none"> • F & GP Committee revised Terms of Reference – meeting was held on Monday and updated Terms of Reference. • Twinning Garden – Cllr. Reece to talk to Lesley Harnett in Estate Office and makes sure BPC meets with BTA and agree money to spend and choose plants together. Cllr. Reece to write to Jenny Graeff (BTA Chair) to confirm that. BPC have no funds until April and £250 allocated for next financial year. • Notification to HCC Highways re repairs – Clerk has reported repairs. 	Cllr. Reece
2154	PUBLIC PARTICIPATION	None. Cllr Hubbard said he had spoken to Father John and asked whether BPC could apply for grant for warm space. Father John said they are fine at present, but will see how they get on.	
2155	COMMITTEE & REPRESENTATIVES REPORTS	<p>Planning</p> <p>Cllr. Steele reported on the following : 22/00774 LBC Palace House, Beaulieu, SO42 7ZN Permission for a new doorway, re-instate an earlier doorway and new partitions: internal alterations. Cllr. Steele reported a satisfactory site visit had now been undertaken and that the Parish Briefing and Conservation Officer’s report had raised no unexpected issues that would alter the earlier decision to support this planning application. It was unanimously agreed that: Beaulieu Parish Council recommends permission but would accept the decision reached by the National Park’s officers for the following reasons:</p> <ol style="list-style-type: none"> 1. These are felt to be sympathetic internal alterations which do not compromise the integrity of the listed building as very little of the original 19th century lath and plaster is being removed 2. The public will benefit from increased visitor access. <p>Proposed: Cllr. Dolbear Seconded: Cllr. Hubbard Motion carried unanimously.</p>	

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		<p>22/00956 7, The Hummicks, Dock Lane, Beaulieu. SO42 7YU Permission for a single storey extension to the main dwelling, replacement outbuildings to house pool house, machine room, shower and toilet, and home office. Cllr. Steele informed the council that the proposed extension to the main dwelling complied with the requirements of DP36 and, while the proposed outbuilding is on the large side, following a site visit it was felt to conform with DP37 due to the size of the site and it not being overlooked by neighbouring properties. It was unanimously agreed that: Beaulieu Parish Council recommends permission but would accept the decision of the National Park's officers for the following reasons:</p> <ol style="list-style-type: none"> 1. The extension to the main dwelling falls within the DP36 30% limit 2. Although the proposed outbuildings are on the large side, it is felt that due to the size of the property, the fact it is not over looked and part will be used as a home office, the proposal is compliant with DP37. <p>Suggested Condition: That the proposed outbuildings cannot be used for residential purposes.</p> <div style="display: flex; justify-content: space-between;"> Proposed: Cllr. Hubbard Seconded: Cllr. Knight </div> <p>Motion carried unanimously.</p> <p>22/00956 Beck Farm, St Leonards Road, East End, Lymington, SO41 5SR Application to extend the existing car park for the use of employees and visitors. It would provide an extra 10 parking spaces and extend approximately 14 metres. Cllr. Steele reminded the committee that change of use had been given in June 2022 to Mindsenseability to allow them to keep trading at Beck Farm and that we have been aware of the parking issues at the site for some while. It was agreed that the extra parking was needed at Beck Farm to support the long term sustainability of the businesses operating there and the services they provide to the local community. It was unanimously agreed that:</p>	

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		<p>Beaulieu Parish Council recommends permission but would accept the decision of the National Park's officers for the following reasons:</p> <ol style="list-style-type: none">1. This will provide badly needed extra car parking space and will support the long term future of some important local businesses and conforms with planning policy SP422. It is unlikely to impact adversely on the surrounding area and listed building as it will help to consolidate parking on site into one main area. <p>Proposed: Cllr. Hubbard Seconded: Cllr. Knight Motion carried unanimously. As a result of an inquiry from a parishioner the Committee discussed the application for a licence extension in the Event Field to allow outdoor cinema screenings in May and for dancing to commence in the mornings. Cllr. Steele reported that she had discussed this with the Beaulieu Estate who confirmed that there were no required alterations to the licence and that any excessive noise will be monitored under the agreed Noise Management Plan which is in place to control noise levels from the Events Field. Cllr. Steele informed the committee that there was a planning application expected from the Beaulieu Estate for an Elsan Tank and Disposal Point in the Event Field which they were hoping to get permission for by the end of March.</p> <p>Asset management - Cllr. Grindrod is getting quote for general repair of notice board. Paul Deakin checking playground equipment and no issues identified.</p> <p>Speedwatch - Cllr. Grindrod said these are continuing and recently attended one. Ten cars stopped as speeding down Hilltop Hill.</p> <p>Twinning Garden - Previously discussed.</p>	
2156	FINANCE	<p>Monthly Finance Report Cllr. Fairweather circulated updated finance summary which forecast a full year loss of £3,980 and an estimated closing cash of £15,284.</p>	

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		<p>Cllr. Fairweather said the Finance Committee – Cllrs. Grindrod, Schofield, Steele, Hubbard and Fairweather met on Monday. Cllr. Fairweather elected Chair and Cllr. Grindrod elected Vice Chair.</p> <p>Programme of quarterly meetings to be agreed, setting out a work schedule for each and then report to full Council. Cllr. Hubbard will continue to work with the Clerk on financial planning and reporting. Revised Terms of Reference now includes, management of Clerks salary, GDPR, Precept and insurance.</p> <p>Cheque approval:</p> <ul style="list-style-type: none"> - BVHT: £75.00 - HALC : £117.60 - Paul Deakin : £90.00 - Clerks Salary : £750.00 - Mrs. N. Deering (stamps) : £5.44 <p>Proposed: Cllr. Grindrod Seconded: Cllr. Dolbear</p> <p>Motion carried unanimously.</p> <p>(The Clerk left the meeting). Cllr. Fairweather confirmed that the F&GP committee had considered the Clerk's salary and development plan in detail, including having undertaken a benchmarking exercise in viewing national pay rates. The unanimous proposal of the committee is that the Clerk's salary should increase from £3,000 to £3,330 pa based on a 20 hour month. This will be kept under review. It was noted that an updated Contract of Employment will be agreed. The Clerk will have an agreed development plan to include attending training courses, IT skills, agenda and minute management. The Clerk's manager shall be the Council Chair, through whom any employment and development matters relating to the Clerk shall be raised.</p> <p>Proposed: Cllr. Reece Seconded: Cllr. Dolbear</p> <p>Motion carried unanimously.</p> <p>(The Clerk rejoined the meeting).</p>	

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1257	CORRESPONDENCE	Already circulated.	
1258	AOB	Items for next agenda: Cripplegate Lane – Road repairs to be reported Anniversary of invasion of Ukraine. Cllr. Steele suggested we fly the Ukraine flag. Motion unanimously agreed.	Clerk

Meeting closed at pm. 8.30p.m.

Date of Next Meeting – Thursday 16th March at 6.30pm