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8 February 2023 - Notice of Meeting

I hereby give notice that a Meeting of the Finance & General Purposes Committee will be held on **Monday 13 January 2023 at 6.45pm in Beaulieu Village Hall.**

AGENDA

1. Apologies
2. Appointment of Committee chair
3. Agree the Committee's future work schedule (draft for discussion attached at Annex 1)
4. Review and recommend ongoing cash reserves policy
5. Review and recommend Clerk's salary and contract of employment (Closed item)
6. AOB

Nicky Deering
Clerk to the Council

Annex 1 Draft future work schedule

Mar:

- consider 1st draft revised Standing Orders, Financial Regulations, Schedule of Clerk's Delegated Authority
- agree monthly phased budget for 2023/24

Apr:

- review and recommend annual AGAR and auditor's report to be published before May council election

May (post council election)

- review and recommend revised Standing Orders, Financial Regulations, Schedule of Clerk's Delegated Authority

Jun:

- annual review of BPC website

Jul:

- review quarterly finance report incl Full Year Forecast together with financial risks and opportunities

Oct:

- review quarterly finance report incl Full Year Forecast together with financial risks and opportunities

Nov:

- review 1st draft next year budget and precept request

Dec:

- review and recommend next year budget and precept request

Jan:

- review quarterly finance report incl Full Year Forecast together with financial risks and opportunities